

Public Library Collections

Donation Guidelines for Weeded Material

Purpose

On completion of systematic weeding from Public Library Collections, material will be made available to recognised charities by donation.

Our weeding process follows the following State Library of Queensland policies:

- [State Library of Queensland Content Strategy](#)
- [State Library of Queensland Content Guidelines – Public Library Collections](#)

Charities Register

- Charities will be registered with Public Library Collections and will remain on the register until further notice.
- Once the material for donation is ready the registered charity institutions will be contacted, and we will organise a suitable pick up date.
- Depending on number of boxes to be donated, Public Library Collections will contact more than one charity at the same time and split the donations between them.
- Public Library Collections' Team Leader will oversee the Register
- To register email plc@slq.qld.gov.au

Responsibilities

- It is the charities' responsibility to collect the material from 996 Wynnum Rd, Cannon Hill at their own expense and at a suitable time convenient to Public Library Collections.
- It is the charities' responsibility to ensure their listing on the register is kept up to date with appropriate details by contacting plc@slq.qld.gov.au with any changes.

Collections

- The State Library will not take responsibility for the material donated.
- The State Library cannot assure charities of a given number of items to be donated, nor of the specific collection within the donated material. Weeded material may include items from the adult fiction, adult non-fiction, junior fiction, junior non-fiction, young adult fiction collections and picture books.
- Due to the fragile nature and often incomplete status, Audio Visual material will not be included in the selection neither Languages Other Than English (LOTE) material.