Bolinda Digital - Borrow Box app (for iOS devices)

Note: This procedure applies to iOS (Apple) devices only.

1. Obtain the Borrow Box app from the App Store
   - Search for BorrowBox and download.

- The Borrow Box app will appear on your device
2. When you first open Borrow Box you need to nominate your library – type in *rur* and select *Rural Libraries Queensland* as your library.

![Welcome screen with library selection](image)

3. Type in your **Barcode** and **PIN** (for users with generic RLQ cards there is no requirement to enter the leading “u” as a capital letter).

   e.g.  
   Barcode = u7201029  
   PIN = 1234

![ID/Barcode and PIN input](image)

4. Click **Sign In** (the PIN will be masked as below)

![Sign In screen](image)
• Your user details will be verified against the RLQ database – this may take a few seconds to complete (Signing In... will display during the process)

• If you are a first time user of Bolinda Digital you will have to complete the registration process, including providing a valid email address and setting your preferences (see Step 20).

5. The first step is to agree to the Terms and Conditions.

TERMS AND CONDITIONS

WELCOME TO BOLINDA DIGITAL
Your library has entered into an agreement with Bolinda Digital Pty Ltd ("Bolinda Digital") to provide you with access to the Bolinda Digital Service ("Service").

This Service allows you to borrow digital content for a fixed loan period.

By using the Bolinda Digital Service, you are entering into a legally binding agreement ("Agreement") with Bolinda Digital Pty Ltd.

This Agreement and any updates, additional software licenses and all of Bolinda Digital's policies collectively constitute your Agreement with Bolinda Digital. To Agree to these terms click "Agree". If you do not agree to these terms, do not click "Agree" and do not use the Service.
• After clicking on Agreement you may receive a Loading... notification as below.

6. The app will display the Initialising Library ... message
7. Once completed your details will display on screen. Details will include any loans, reserves and loan history.
8. Tap on eAudiobooks to view Featured, New Releases and Top Downloads

- Any titles currently on loan (and not available for immediate download) will display in the summary details.
9. If you require a particular title tap on **Search**

- Type in the details you are looking for – either words from the title of the author’s names
• power returned these results.

10. Tap on the title you wish to borrow
11. Options are either **Preview** or **Borrow**

![Preview and Borrow](image)

*Quarterly essay – Book 38
Power Trip
The Political Journey of Kevin Rudd
David Marr
Read by David Marr*

*Australia’s leading journalist delves deep into*

12. After selecting **Borrow** you will be asked to **Confirm Loan** – you will also be notified of your remaining loan entitlement.

![Confirm Loan](image)

*After confirming this loan you will have 3 loans available.*

13. Tapping on **Confirm Loan** will start the **Borrowing** process.
14. If the Loan was successful you can continue searching or begin the download process (Download now).

15. Tap on Download All

- Individual chapters of the selected title will be displayed at this screen.
- The status of the download will be shown – you have the option to Stop All if desired.
The process will continue for each chapter of the book.

16. Once the download, the **running time** for each chapter will be displayed.
17. The controls will now be active, including **Play/Pause, Forward, Back and Volume**.

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18. Tap on **My Loans** to return to the main screen.

- The borrowed title will now be displayed in the **My Loans** section, including the expiry time (in days) and the number of remaining loans you are entitled to.
19. A successful loan will also generate an email notification (sample below). If you do not receive this notification check your Spam folder or verify you have entered the correct email address in your preferences.

From: noreply@bolindadigital.com [mailto:noreply@bolindadigital.com]
Sent: Friday, 7 June 2013 2:20 PM
To: XXXXXXXX
Subject: Loan Confirmation - Power Trip by David Marr

Dear XXXXX,

Your loan was successful!

To download your eAudiobook, Power Trip by David Marr, follow the link: https://fe.bolindadigital.com/wldcs_bol_fo/b2i/myLoansPage.html?b2bSite=1963&id=281691

The loan period is from 07/06/2013 to 20/06/2013.

You currently have 3 Loan/Reserve(s) remaining. For more account details simply go to: https://fe.bolindadigital.com/wldcs_bol_fo/b2i/myAccountOverview.html?b2bSite=1963

Enjoy!

Rural Libraries Queensland

For help, please visit https://fe.bolindadigital.com/wldcs_bol_fo/b2i/help.html?b2bSite=1963

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20. Tap on **Settings**

- You can change and set numerous preferences in this section, including alerts and receipt of newsletters.
  - Email address – go to Account Details
  - Cellular Downloads – as these downloads can be large files it is advisable to either turn this setting to OFF where there is access to wi-fi services. If set to ON you can also set a warning message to alert you that you are using your data allowance when downloading.