



all yours

# One-of-a-kind Professional Development (PD) opportunity

## Guidelines and application form

State Library of Queensland (State Library) is offering up to 20 public library and Indigenous Knowledge Centre (IKC) staff the opportunity to attend two one-of-a-kind PD events being held at State Library on Wednesday 7 November 2018.

### Applicants are able to apply for:

- one ticket to either the *Beginners LEGO Education EV3* workshop or the *LEGO Education WeDo2.0* workshop which are being held concurrently from 3-5pm, and
- one ticket to ACS ICT Educators' global leaders' series talk with Professor Mitchel Resnick from 6-7pm.

### Bonus offer

Applicants may also apply for:

- an additional ticket to attend the morning sessions of the *ALIA QLD Mini Conference 2018*, which is being held at The Edge, State Library on Wednesday 7 November from 9.30am-3.00pm,
- a travel bursary to cover travel and accommodation costs associated with attending the PD events.

## Guidelines

To apply, please read the guidelines below and submit a completed application form (pages 3 and 4 below).

### Travel bursary eligibility criteria

Applicants are required to submit a completed application form which includes an estimate for costs associated with travel and accommodation.

Council agrees to pay for costs associated with travel and accommodation and supply a detailed invoice for reimbursement following attendance at the nominated event.

### Payment of travel bursary

Expenditure eligible for the travel bursary includes cost of travel (e.g. bus, train, taxi, fuel, and flight reimbursement) and accommodation only. Daily expenses are not covered by the travel bursary.

The bursary will be paid to your Council following:

- your attendance at the nominated event,
- Council issuing an itemised invoice to State Library within 28 days after the event,
- attaching the completed acquittal form, which will be provided by State Library following approval of your application.

### Travel arrangements

Successful applicants are required to book their own travel and accommodation, based on the estimates approved, and as soon as possible after receiving confirmation from State Library that all or part of the travel and accommodation expenses have been approved. Cost increases of more than 5% above the original figure submitted in your application will require additional approval by the State Librarian and Chief Executive Officer (CEO).

## Assessment process

The total individual bursary awarded will be assessed on a case by case basis. State Library will consider all applications which, as a minimum, must include the following:

- Estimated budget breakdown for travel expenses;
- Previously awarded travel bursaries;
- How your attendance will benefit your library service;
- How you will share your learnings on your return.

## Grant acquittal

You must:

1. participate in all approved PD activities;
2. write a blog post describing the highlights of the program that may be shared through the Public Libraries Connect or Indigenous Voices blog after the training;
3. provide a financial acquittal on a template supplied by State Library.

Recipients grant permission to State Library to use the information in the application and any media recorded during the PD event for the purposes of reporting and promotion as appropriate.

Applicants will be notified of the outcome of their application by **Friday 26 October 2018**

For more information, or to submit completed applications please email [lgc@slq.qld.gov.au](mailto:lgc@slq.qld.gov.au)

## Instructions for completing the fillable PDF form:

1. You will require Adobe Acrobat Reader DC or Foxit PhantomPDF to complete and save the form. If you open the form within a web browser (Chrome, Edge, Firefox, etc.) you will not be able to save any changes / responses.
2. When saving the file please ensure you select the "Save as" option to ensure changes are recorded and include your council details in the file name, e.g. Double PD Nov Application\_2018\_Mycouncil.pdf
3. The form can be saved multiple times, allowing for different officers to complete individual sections.
4. The form can be printed to assist in the identification and collection of the required data, however please do not submit handwritten or scanned copies of the form.
5. Use the Tab key on your keyboard to move sequentially through all data entry fields, or you may use the mouse to skip ahead through the sections.
6. You must answer all of the questions.

If you have any questions please contact the Local Government Coordination (LGC) team on (07) 3840-7539 or [lgc@slq.qld.gov.au](mailto:lgc@slq.qld.gov.au)

## Application Form

Applicant name	
Council name	
Position title	
Email	
Work phone	
Mobile phone	

### PD Events

1. Please indicate which events you are applying to attend:

*You may apply for one or more of the below. Applying for all three is encouraged.*

**Attend one of the following LEGO Education Concurrent workshops:**

a. [Beginners LEGO Education EV3 workshop](#)

The Beginners LEGO Education EV3 workshop is a hands-on experience for Middle and Secondary School teachers with little or no experience using the LEGO MINDSTORMS Education EV3 Robotic system.

*State Library, Wednesday 7 November 3-5pm*

b. [LEGO Education WeDo2.0 workshop](#)

Get 'hands-on' with the LEGO Education WeDo2.0 robotic system and learn how easy it is to engage your primary school students in STEM. The workshop is suitable for Primary and Lower Middle School teachers with little or no experience using the WeDo2.0 Robotic system. This workshop utilises the LEGO Education WeDo2.0 software/tablet app plus the new Scratch 3.0 web browser application.

*State Library, Wednesday 7 November 3-5pm*

My preferred workshop is: \_\_\_\_\_

**Attend ACS ICT Educators' global leaders' series talk - Professor Mitchel Resnick**

Hear an [inspiring talk](#) by learning expert, Mitch Resnick that is central to his book 'Lifelong Kindergarten' that focuses on the purpose of cultivating creativity through collaboration. Mitch Resnick is the leader of MIT's Media Lab and is the creator of Scratch, a coding platform that has attracted over 65 million users worldwide. Mitch Resnick will challenge our thoughts and provide the opportunity to reflect on current teachings as educators and look at how the education systems are not providing the environments for today's learner to succeed.

*State Library, Wednesday 7 November 6-7pm*

**Attend the ALIA QLD mini conference 2018 from 9.30am-3pm**

The [2018 ALIA mini Conference](#) 2018 theme takes guidance from the beloved Dr Seuss *Why fit in when you were born to stand out?* Hear from library staff that challenged the status quo, pushed the comfort zone or have broken from routine thinking. The ALIA mini Conference is an excellent PD and networking opportunity for public library and IKC staff.

*The Edge, State Library, Wednesday 7 November 9.30am-4.45pm*

### Travel Bursary

2. Would you like to apply for a travel bursary to cover travel and accommodation expenses related to your attendance at any of the above events?

YES       NO

3. Have you received a travel bursary from State Library in the last two years?

YES     NO

4. Please indicate how much you would like to apply for in bursary funding by completing the table below. Please attach quotes or print-outs where possible.

<b>Expense type</b>	<b>Estimated cost</b>
Airfares	\$
Fuel	\$
Train fares	\$
Bus fares	\$
Other	\$
Accommodation	\$
<b>Total estimated cost</b>	\$

5. How will your attendance benefit your library service (i.e. what skills or knowledge will you take back and use in your community?)

6. How will you share your learnings on your return?

7. I certify that my supervisor has approved my attendance at this event and agrees that Council will cover all other costs of attendance not covered by the travel bursary

Supervisor's name,  
position, telephone  
number, email:

Completed applications must be submitted by email to [lqc@slq.qld.gov.au](mailto:lqc@slq.qld.gov.au) by Wednesday 24 October 2018.